

DUG Meeting: Winchelsea Special School

Extra Workshop (2a) – 5th May 2009

*The **Design User Group (DUG)** is made up of selected staff at the school, student representatives, parent representatives, and professionals supporting us.*

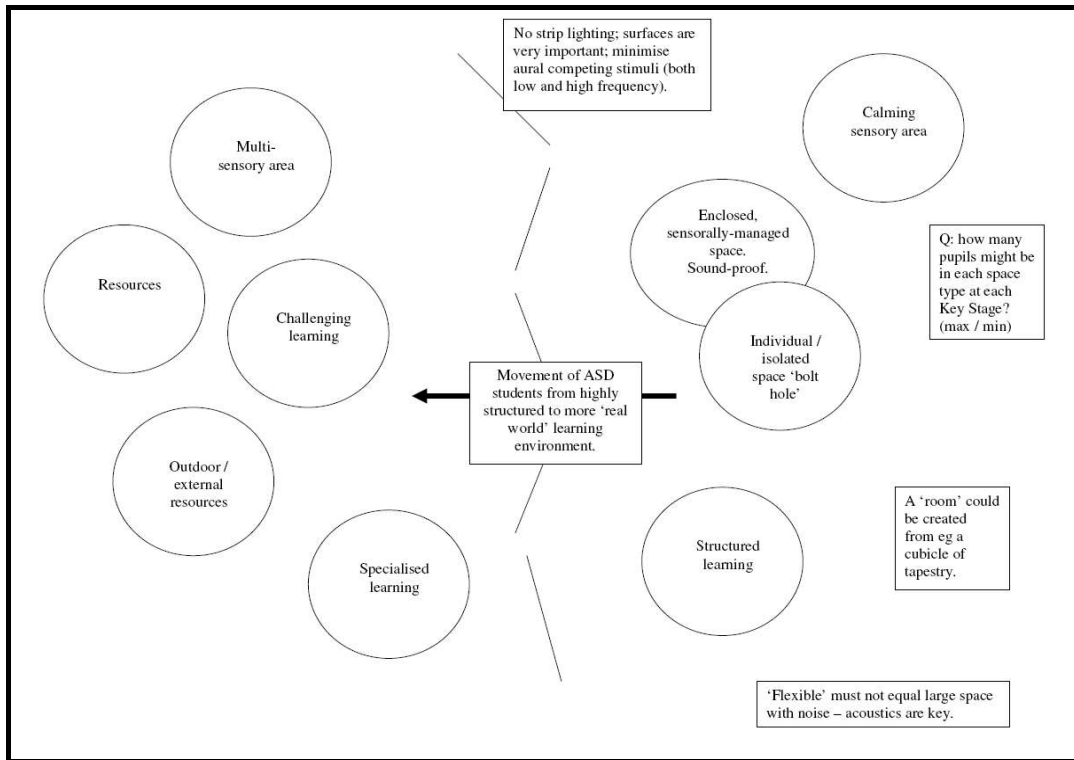
Actions taken since previous meeting.

- The school has held their sustainability workshop, and a Sustainability Champion has been identified (Bev) who will be taking forward the Sustainability requirements for the School Strategy for Change (supported by Patricia?).
 - The Design User Group has communicated as agreed with their constituents.
 - Irene has attended the WISP meeting and has feedback from parents.
 - Mary has visited The Avenue School in Reading; Steve and Julia (and Angela?) will be visiting next week.
 - Julia has raised the issue of staff spaces with staff.
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Issues identified during discussion

- Staff were clear that there was a need for a central area which is a different space than a workspace. One central area allows staff (particularly those in primary and secondary) to meet up with each other when otherwise they would not because their work schedules are different. This space would also be used for visitors, governors to meet staff in, and could be used for informal group work by staff.
- There was agreement amongst staff that workspace(s) would be required, and placing them within faculty / learning zones would be an excellent idea.
- Numbers of pupils were discussed: 114 pupils in total. An average of 8 pupils per class was calculated.

- The group began to consider what might be inside a classbase – see diagram.



Other aspects for consideration in advance of workshop 3:

- How will the children be apprised of the new building?
- Other (local, new) schools to visit?